



Find Peace, Even In The Toughest Situations

Welcome to Christian Psychotherapy Services

Here are a few things you need to know about our services:

1. Your therapy session is held in strictest confidence. No information will be released without your *written* permission.
2. In case of after hours emergencies, you can reach our answering service by calling the following numbers for each office:

VA Beach - 757-490-0377	Greenbrier - 757-312-8002
Newport News - 757-873-0735	Western Branch - 757-398-2881
Onancock - 757-787-8448	Norfolk - 757-622-2114
3. Your scheduled appointment time is very important to you and to us. A \$50.00 missed appointment fee will be charged no matter what your co-pay is for appointments not cancelled within 24 hours prior to your appointment.
4. **PAYMENT IS EXPECTED AT THE TIME OF SERVICE** unless other arrangements have been made prior to your appointment.
5. We estimate your insurance coverage, deductibles, and co-payments based on the information given to us by your insurance company. However, this information is not guaranteed by your insurer and may vary from our original estimate. You are responsible for any amounts not covered by your insurance.
6. Sometimes our Doctors have patient emergencies that may cause them to be late seeing you. We appreciate your patience if this occurs.
7. Medication refills are handled Monday - Thursday from 8 a.m. - 5 p.m. with a 48 hour notice.
8. Billing inquiries are handled by calling our billing office at 757-490-0377 Tuesday - Thursday from 9 a.m. - 3:30 p.m.

We trust that God will bless you during your visits with us.

281 Independence Blvd., Pembroke One Building, Suite 326, Virginia Beach, Virginia 23462 / 757-490-0377
609 Independence Parkway, Suite 115, Chesapeake, Virginia 23320 / 757-312-8002
3105 American Legion Road, Suite B, Chesapeake, Virginia 23321 / 757-398-2881
728 Blue Crab Road, Suite A, Newport News, Virginia 23606 / 757-873-0735
142 W. York Street, Suite 817, Norfolk, Virginia 23510 / 757-622-2114
38 Market Street, Onancock, Virginia 23417 / 757-787-8448